

ROCKAWAY TOWNSHIP FREE PUBLIC LIBRARY



Policy Title: Community Bulletin Board		Policy Number: 3
Effective Date: 10/1/2016	Supersedes:	Page 1 of 1

The Community Bulletin Board Policy applies to all community clubs, individuals or organizations that wish to post an event on the community bulletin board. The intent is to give access to as much community information as possible. The library does not endorse or is responsible for the views expressed in any of the material to be posted. The library will not post notices of partisan, political, religious or commercial events or activities.

A representative of the organization, club or individual that wishes to post a notice on the community bulletin board shall submit the notice to the Library Director or designate at least two days before the notice will be posted.

The use of the bulletin board is free of charge and is limited to the available space. Notices will be displayed for as long as they are current.

The Director or designate will review the submission and if acceptable for posting, will initial and date the posting and then arrange for the posting on the bulletin board. Displayed materials are considered disposable and the library staff may remove and discard as necessary unless other arrangements are made at the time of submission.

If the posting is rejected, the representative will be informed of the decision.