

**Rockaway Township Library**  
**Teen Volunteer Instructions Summer 2022**

Teen Summer Volunteering is open to all Rockaway Township residents entering grades 8-12 in the fall.

Students may volunteer remotely or in person inside the library. There are separate instructions for remote and in-library volunteering.

If you choose **in-library volunteering**, the instructions and application are attached and the **application must be filled out and submitted** to volunteer in the library.

If you choose **remote volunteering** you do not need to complete an application. The instructions for remote volunteering are attached.

If you have any questions, please call Darlene Steinhart at 973-627-2344 or email [Darlene.steinhart@rtllibrary.com](mailto:Darlene.steinhart@rtllibrary.com)

**Rockaway Township Library**  
**Teen Volunteer in-Library Application Summer 2022**

**Use this application only if you want to volunteer in the library this summer.**

**Rules You will Need to Know**

- 1. Teen Summer Volunteering in the library is open to Rockaway Township residents entering grades 8-12 in the Fall.**
- 2. If you are planning to volunteer with a friend or sibling on the same day and time, indicate the name of the person you wish to volunteer with and submit your completed applications together so that we are able to honor your request. We will not assign you to a day and time slot until both of you have submitted completed applications.**
- 3. We will provide a short orientation for each teen at the beginning of their first volunteer session.**
- 4. Within 10 days of submitting your application (by dropping it off at the upstairs circulation desk or scanning & emailing it to [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org)) you will receive an email confirming the day and time of your assignment and other details.**

**If you do not receive an email within 10 days please email Darlene Steinhart or call 973-627-2344.**

# Rockaway Township Library Teen **in-Library** Volunteer Application Summer 2022

The Rockaway Township Library Teen Summer in\_Library Volunteer Program is a **6-week program open to all Rockaway Twp. residents entering grades 8-12 in the fall.** Students will volunteer **2 hours a week for 6 weeks.**

**Volunteering starts the week of June 27 and ends on August 6.** Volunteer duties include registering children for the summer reading club & recording their minutes read, giving out reading incentives to the children, helping librarians prepare crafts for programs, organizing materials, & other tasks as needed.

We will not be accepting volunteers who cannot commit to at least 8 hours of volunteering during the 6 week period. Please carefully consider your summer plans before volunteering. **If you know your vacation plans in advance, please indicate them on the reverse side of this application.**

Please read both sides of this form before completing the application. Return it to the library's upstairs circulation desk no later than 6/15/22. Please write legibly.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

COMPLETE MAILING ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_

GRADE IN SEPTEMBER \_\_\_\_\_ SCHOOL IN SEPTEMBER \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

EMERGENCY CONTACT NAME  
\_\_\_\_\_

EMERGENCY PHONE # \_\_\_\_\_

I, \_\_\_\_\_ (print STUDENT name)  
understand that I am to arrive promptly for my volunteer shift or call the library if I cannot make it. I will not bring siblings or friends to my volunteer shift. I will also notify the library of any planned absences.

I HAVE READ AND AGREE TO THE ABOVE GUIDELINES SET UP BY RT LIBRARY.

SIGNATURE OF TEEN \_\_\_\_\_

SIGNATURE OF PARENT/GUARDIAN (required) \_\_\_\_\_

# Rockaway Township Library Teen **in-Library** Volunteer Application Summer 2022

Volunteer sessions are **first come, first choice**. Students will select their time slot rather than be assigned one. Please consider any scheduling conflicts you may have when choosing your time slot. Please circle & LABEL your **1st, 2nd, & 3rd choices**.

Below are the days, times, and number of volunteers needed.

The Teen Summer Volunteer Program will run from Monday, June 27—Saturday, August 6.

Please return the completed & signed application to the upstairs circulation desk no later than 6/15/22. You may also scan & email the completed application to [darlene.steinhardt@rtllibrary.org](mailto:darlene.steinhardt@rtllibrary.org) You will be notified by email within 10 days of your assigned day and time.

If you wish to volunteer with a friend, you both must write on the application the full name of the friend you wish to be placed with and submit your applications at the same time. Your assignment will not be made until both applications

## Monday

9:00-11:00am (2 volunteers)  
11:00am-1:00pm (2 volunteers)  
1:00-3:00pm (2 volunteers)  
3:00-5:00pm (2 volunteers)  
5:00-7:00pm (2 volunteers)

## Tuesday

9:00-11:00am (2 volunteers)  
11:00am-1:00pm (2 volunteers)  
1:00-3:00pm (2 volunteers)  
3:00-5:00pm (2 volunteers)  
5:00-7:00pm (2 volunteers)

## Wednesday

9:00-11:00am (2 volunteers)  
11:00am-1:00pm (2 volunteers)  
1:00-3:00pm (2 volunteers)  
3:00-5:00pm (2 volunteers)  
5:00-7:00pm (2 volunteer)

## Thursday

9:00-11:00am (2 volunteers)  
11:00am-1:00pm (2 volunteers)  
1:00-3:00pm (2 volunteers)  
3:00-5:00pm (2 volunteers)  
5:00-7:00pm (2 volunteers)

## Friday

9:00-11:00am (2 volunteers)  
11:00am-1:00pm (2 volunteers)  
1:00-3:00pm (2 volunteers)  
2:30-4:30pm (2 volunteers)

## Saturday

10:00am-12:00pm (2 volunteers)  
12:00-2:00pm (2 volunteers)  
2:00-4:00pm (2 volunteers)

If you know the dates when you will be absent because of planned vacations or other events, please write it here:

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**Rockaway Township Library**  
**Teen Remote Volunteer Instructions Summer 2022**

**Teen Summer Remote Volunteering is open to Rockaway Township residents entering grades 8-12 in the fall.**

**No registration is necessary for remote volunteering.**

**For each hour of remote volunteer activity, you will receive 1 hour of community service credit unless otherwise noted.**

**Teen Summer Volunteering runs from Monday, June 27 through Saturday, August 6, 2022.**

**Email Darlene Steinhart every Saturday detailing the remote volunteer activities you performed for the previous week and how much time you spent doing those activities. [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org).**

I will keep track of the volunteer hours you submit and will prepare a volunteer letter at the end of the summer verifying your volunteer hours.

If you have questions, please email Darlene Steinhart at [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org) or call 973-627-2344 and ask for Darlene.

## Remote Volunteer Activities 2022

### Read to a Child or Pet

The activities below can be performed for an hour or more. You can break the hour up into smaller periods of time until they total 1 hour. For example, you can read to a child for 20 minutes on 3 different occasions for a total of 1 hour and you will receive an hour of community service credit.

- **Read to a child.** Email [Darlene.steinhart@rtllibrary.org](mailto:Darlene.steinhart@rtllibrary.org) with your total volunteer time each Saturday.
- **Read to a pet.** Email [Darlene.steinhart@rtllibrary.org](mailto:Darlene.steinhart@rtllibrary.org) with your total volunteer time each Saturday.

### Document your experience during the coronavirus pandemic.

Some questions you might want to answer are: How did you feel? What things were easier to adjust to than you expected? What were some of your frustrations? Was there anything funny that happened to you during the pandemic? How has the pandemic changed your life?

You can document your pandemic experiences in writing, with photos, drawings, paintings or videos. Please submit your creation to [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org) with the number of hours you spent working on your pandemic essay, etc and you will get volunteer credit.

### Write a Review

You can earn volunteering credit by writing reviews about books, movies, tv shows, podcasts, etc. that you have read, watched, or listened to recently. The more in-depth and thoughtful reviews will receive 30-60 minutes of volunteering credit, due to the amount of time and consideration spent on these items. However, these reviews should only be for things that you read/watched for pleasure and not as school assignments; these reviews are to encourage other teens to read or watch these resources.

A few tips and tricks to writing reviews:

- Provide the name and author of the book, movie, podcast, etc.
- Provide a brief description of the movie/book
  - This description should be as if you are talking about the book to a friend.

- No more than 2 paragraphs.
- Focus on what you did or did not like about it - for example The plot was good; it moved fast or This character X was a bad character, they did nothing but whine the entire book
- Wrap up the review with if you would recommend or not recommend this book/movie to others.
- Ideally, the reviews should be long enough to get your point across, but not too long because I would like to post them on the library's website (I won't use your name unless you give me permission).
- Also, if it includes spoilers, please note that at the beginning of the review.

**Volunteer hours earned** will be based on the content submitted. A book review that is only a sentence won't earn any hours. Longer, well thought out reviews will earn 30 minutes to 1 hour depending on the content. You may review books, movies, TV shows, or podcasts.

Email your reviews to [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org)

### **Picture Book Art Project**

This is a good project if you like drawing, sketching, or painting and enjoyed picture books when you were younger.

Choose a picture book you enjoy. I have attached a list of children's books you may use that are available for loan in our library. Or you can choose another children's book you enjoyed.

We can supply the paper if you need it. **We have artwork done in previous years on the wall as you come into the children's room to inspire you.**

Take an 8 ½ x11 piece of paper and draw or paint your interpretation of the cover of the book or a scene in the book that means something to you. **We will also accept digital art.**

Write the title and author of the book on the picture so children viewing the picture know what book it is. You can put your first name on the picture if you like.

Turn in your completed picture to Darlene Steinhart by dropping it off at the children's circulation desk. We will frame the pictures and hang them inside the library.

Also, email [darlene.steinhart@rtllibrary.org](mailto:darlene.steinhart@rtllibrary.org) with the number of hours you spent working on your artwork and you will get volunteer credit.



**Examples of Children's Book Art** painted by one of our teen volunteers. This will give you an idea of what we are looking for.





## **Suggested Children's Books for Banner Project**

You may use other books not on this list. These are suggestions.

Goodnight Moon, Margaret Wise Brown

Where the Wild Things Are, Maurice Sendak

The Very Hungry Caterpillar, Eric Carle

The Snowy Day, Ezra Jack Keats

Brown Bear, Brown Bear, What Do You See?, Bill Martin

The Polar Express, Chris Van Allsburg

No, David!, David Shannon

Strega Nona, Tomie DePaola

Curious George, Margaret & H.A. Rey

Chicka Chicka Boom Boom, Bill Martin, Jr.

The Giving Tree, Shel Silverstein

Oh the Places You'll Go, Dr. Seuss

Harold and the Purple Crayon, Crockett Johnson

Wonder, R.J. Palacio

James and the Giant Peach, Roald Dahl

Charlotte's Web, E.B. White

Cloudy with a Chance of Meatballs, Judi Barrett

Dragons Love Tacos, Adam Rubin

The Rainbow Fish, Marcus Pfister

If You Give a Mouse a Cookie, Laura Joffe Numeroff

Corduroy, Don Freeman

Clifford the Big Red Dog, Norman Bridwell

Berenstain Bears, Stan Berenstain

Planting a Rainbow, Lois Ehlert

Love You Forever, Robert Munsch

The Cat in the Hat, Dr. Seuss