

Rockaway Township Public Library  
Library of Things Policy

The Library offers a wide array of tools, games, STEM kits, and more as part of our Library of Things.

- These materials may be borrowed by a Rockaway Township Public Library cardholder in good standing.
- A parent or guardian must sign for borrowers under the age of 18.
- Library of Things materials are checked out at the Rockaway Township Public Library's Circulation Desk.
- The maximum time an item can be checked out from the Library of Things is 2 weeks (14 days). Some items will only be available for 1 week (7 days) and will be labeled as such.
- Holds can be placed on Library of Things items through the Library's catalog or by calling the library by phone.
- Library of Things items are not renewable.
- Patrons will be allowed to check out a maximum of 2 (two) items at a time.
- Overdue fines are \$5.00 per day up to a maximum of \$25.00
- Library of Things materials must be returned in person to the Rockaway Township Public Library Circulation Desk. They may NOT be returned to another library or placed in the book drop.
  - A \$1.00 fine will be charged if a Library of Things items is returned in the book drop.
  - A \$5.00 fine will be charged if a Library of Things items is returned to another library.
- Library of Things materials must be returned complete and packed as they were received. Borrowers should review all items before returning them to ensure that all pieces, components, and instructions are included. See the Contents List of each item for details.
- Returned items will be checked by a staff member and there may be a replacement charge added to the borrower's card for any missing or damaged parts.
  - If the Library is able to replace a missing/damaged part there will be a replacement charge of up to \$5 per item plus the replacement cost.
  - In cases where the items cannot be replaced and is no longer usable the borrower will be charged the full replacement amount. Replacement amounts are listed on the Contents List.
  - Lost, damaged, or unusable Library of Things materials can only be replaced by a borrower's payment of the full replacement cost. The Library cannot accept replacement materials in lieu of payment.

NOTE: This is a lend program ONLY. Library staff is not available for instruction in the use of Library of Things materials. Detailed instructions are provided with each item.